

Minutes from November 11, 2021

Call to Order

- Dane called the meeting to order at 2:03 p.m.

Approval of previous meeting minutes

- Dane presented the minutes from the Oct. 14, 2021 meeting. Berlin made a motion to approve the minutes as presented, which was seconded by Mary. It was approved by all.

Updates and comments from the President

- Dane reported that the employee and dependents fee waiver is in its final stages of approval, and should be announced before Christmas.
- Dane asked members to check his list of members’ phone extensions so that we can easily connect with one another.

Staff Council Subcommittees

- Employee of the Month – Berlin
 - There have been a good number of nominations, but the committee is still encouraging more nominations. A nominee will be in the que for three months, and Staff Council members are eligible for nomination, as well.
- Treasurer and Scholarship Committee – Lauren
 - The month was slow as far as expenditures, but that will change next month due to receipts from the Thanks for Giving event.
 - One scholarship for \$500 was awarded, but other scholarships have not yet been selected because Scholarship Services is not yet ready.
 - Lauren presented the Monthly Financial Report. Jeremie made a motion to approve the report as presented. Berlin made a second motion. It was approved by all.
- Staff Appreciation and Events – Beth
 - Beth thanked everyone for helping with the Thanks for Giving event. There were more than 100 people in attendance, and we received \$543 in donations. The can drive

brought in 147 cans, 14 pastas, and eight jars of peanut butter, as well as \$67 in cash. The donations will be taken to Canyon Cares and the Catholic Student Center.

- The professional clothing closet is in need of hangers, so if anyone has hangers to donate, they can be brought to the Office of Career and Professional Development.
- Spirit Committee – Brittny
 - Homecoming is wrapped up, with only Financial Aid needing their prize, which is buffalo cookies.
- Professional Development Committee – Abby
 - Abby asked the group to vote on photos for the Gallery of Excellence presentation.
 - Abby is going to lay out rules for the book club to get that going in the spring.
- Communication and Outreach Committee – Amanda for Sami
 - Since the Facebook page had to start from scratch this semester, Amanda proposed a contest to promote the page. She asked for donations to create gift baskets for the contest.
 - Amanda also reminded the group to turn in their surveys to be featured on the Staff Council social media posts.
- Election Committee – Carolina
 - *Nothing to report.*

New Business

- Dane said that Dr. Wendler is proposing that those who reach the landmark of 60 hours will receive an associate's degree recognition. This is not going to be promoted, but will serve as an honor to the student and encouragement to finish the bachelor's degree. Dr. Wendler is hoping this will help with retention.
- Staff Council now has a storage closet on the third floor of Old Main in the new Human Resources suite. Please let someone from HR know if you are planning on going to the closet. Dane will have the key.

Announcements

- Carolina announced that the next week is International Education Week on campus, and the Office of Study Abroad will have a passport fair.

- Mary announced that there will be a blood drive in January, and she will have more details on the December meeting.

Adjourn

- Dane adjourned the meeting at 2:56 p.m.

Staff Council Member	Term	EEO Category	Present	Attended Since June 2021
Betts, Abigail "Abby"	2022	EEO 3	Y	4
Eatley, Julie	2023	WTAC	Y	4
Ellis, Sandra	2022	SSC	Y	5
Faltinek, Jerry	2023	EEO 3	Y	6
Ferrara, Barbara	2022	EEO 5-7	N	3
Flatt, Kenneth	2023	SSC	Y	2
Freas, Mary	2023	EEO 4	Y	6
Galloway, Carolina	2021	EEO 1	Y	5
Gaston, Lauren	2023	EEO 3	Y	6
Glenn, Dane	2022	EEO 3	Y	6
Green, Ryan	2022	SSC	Y	3
Green, Samantha "Sam"	2023	EEO 3	Y	6
Lee, Brittney	2023	EEO 1	Y	6
McIntosh, Berlin	2022	EEO 4	Y	6
Middleton, Jeremie	2023	EEO 1	Y	6
Mowry, Beth	2023	EEO 4	N	4
Palmer, Barbara	2023	EEO 1	Y	6
Reid, Leo	2022	EEO 1	Y	4
Rogers, Amanda	2023	EEO 4	Y	6
Thompson, Sami	2022	EEO 3	N	2
Webber, Darcy	2022	EEO 3	Y	4
Wilson, David	2023	EEO 3	Y	4
Wopperer, Jamie	2023	SSC	Y	1
Young, Sonja	2023	EEO 5-7	N	4

Staff Council



Treasurer's Report as of October 14 - November 10, 2021

Staff Council Operating Fund / 11-0785021-92

Balance 10/14/2021		Opening Balance	\$7,669.50
	25-Oct	The Cake Company	(\$21.42)
	5-Nov	Print Shop	(\$11.04)
		Ending Balance 11/10/2021	\$7,637.04

Tuition Assistance Fund Scholarship / 11-0787001-92

Balance 10/14/2021		Opening Balance	\$146,590.00
	4-Nov	Contributions	\$40.00
	22-Oct	\$500 Scholarship	(\$500.00)
		Ending Balance 11/10/2021	\$146,130.00

Staff / Faculty Endowed Scholarship (Interest) / 50-0687212-92

Balance 10/14/2021		Opening Balance	\$2,588.98
		No Change	
		Ending Balance 11/10/2021	\$2,588.98

Staff / Faculty Endowed Scholarship (Principle) / 50-1687212-92

Balance 10/14/2021		Opening Balance	\$97,800.00
		No Change	
		Ending Balance 11/10/2021	\$97,800.00

Staff / Faculty Endowed Scholarship (Interest) / 19-0487115-92

Balance 10/14/2021		Opening Balance	\$4,242.34
		No change	
		Ending Balance 11/10/2021	\$4,242.34

Staff / Faculty Endowed Scholarship (Principle) / 30-0689108-92

Balance 10/14/2021		Opening Balance	\$68,075.00
		No Change	
		Ending Balance 11/10/2021	\$68,075.00

WTAMU Staff Leadership Scholarship (Interest) / 50-0687163-92

Balance 10/14/2021		Opening Balance	\$1,176.22
		No Change	
		Ending Balance 11/10/2021	\$1,176.22

Outstanding Items	Amount
Total Outgoing	
Operations Account Balance	
Adjusted Balance	0.00